

## **Pre-proposal Conference RFQ Fall River facility**

### **Attendees**

**May 14, 2014**

- |                       |                       |
|-----------------------|-----------------------|
| 1. Mary Ellen DeFrias | SRTA                  |
| 2. Kristen Sniezek    | SRTA                  |
| 3. Marty Burke        | SCTM (operator)       |
| 4. Michael Healey     | STV Incorporated      |
| 5. Sandra Clarey      | McManon Associated    |
| 6. David DeQuattro    | RGB                   |
| 7. John Comeau        | Weston & Sampson      |
| 8. Klye Turschman     | Michael Baker Jr. Inc |

### Topics discussed at the walk-thru

1. The site is currently under MEPA and we are in the process of coming to a resolution on this status. It is anticipated that the condition will be closed in the near future.
2. Some concerns that exist with the building are that it is too small and the ceiling is too low
3. Fleet size is 30 buses on site and 15 vans.
4. At this time there is no interest in CNG buses and the infrastructure is not in place.
5. There is no interest in having in-ground lifts.
6. No body work is done on site. There is interest in being able to do small amounts of body work here.
7. SRTA does not currently have any alternative sites in mind.
8. The site does not need battery charging.
9. We lease tires.
10. Additional capabilities wish list includes an additional bay and better storage.
11. Staff breakdown on site includes no administration, 3 managers, 10 mechanics and 48-50 drivers.

12. Currently operate 2 shifts most activity between 5 Am and 7 PM. Last buses return around 10 PM.
13. The wash bay is inadequate for the needs. Requires a three point turn to get in and some parts of the bus still need hand washing.
14. There is wi-fi on site for the fare box system
15. There is no money room on site, just have a vault. Accept both cash and Charlie cards on the buses.
16. There is no space in the existing plot for expansion.
17. Transmission work is not done in this facility. That gets sent out.
18. The fence needs to be higher and more secure.
19. The locker space is small and has no shower facilities.
20. There is an existing CCTV system that works well.
21. There is no kitchen on site.
22. There is no public interaction on site.
23. At this time, we cannot locate an existing drawing of the building. If we can locate some, they will be sent out to the group.
24. The system is growing and there is no place to put additional buses. Currently, buses are line stacked.
25. The fluid distribution is fairly new.
26. There is limited ADA access currently. This is an area that we would need to consider if the building is renovated.
27. The total number of employees on site 52 male employees and 12 female employees.
28. If SRTA is going to maintain 2 facilities and cannot stay here, it makes sense to stay in Fall River. If a cost benefit analysis demonstrates that one facility makes sense, then it should be in a central location to both cities. If the buildings are combined, then the potential exists for less total square footage then currently exists between the two buildings.
29. There is no current fall protection system, but if we are able to raise the roof, this would be something we would want.

30. The question was raised about disposal of the building. Should that become an option, it would be up to the Advisory Board to make that decision.