



Memorandum

TO: Prospective Bidders
CC:
FROM: Southeastern Regional Transit Authority (SRTA)
DATE: 02/09/2023
RE: Acquisition of Maintenance Support Equipment – Parts Washer

Background:

The Southeastern Regional Transit Authority (SRTA) is responsible for public transit services in ten (10) communities within the Southeastern Massachusetts region, and is funded with Federal, State, and local subsidies, as well as farebox revenue. The SRTA was created pursuant to Commonwealth of Massachusetts General Laws, Chapter 161B, and thus is considered a political subdivision of the Commonwealth of Massachusetts. The SRTA is required to comply with the mandates of the Americans with Disabilities Act (ADA), as are the entities with which it contracts for transit.

The resultant contract is subject to financial assistance contracts between the SRTA and the U.S. Department of Transportation (DOT), Federal Transit Administration (FTA) and Massachusetts Department of Transportation (MA DOT). As such, all Contractors must comply with all applicable Equal Employment Opportunity laws and regulations.

This agreement is subject to any applicable guidelines for project administration issued by the Federal Transit Administration of the Department of Transportation of the U.S. Government and all other applicable laws, rules, and regulations. The SRTA reserves the right to reject any all proposals, or any part of any proposal that the SRTA deems it in its best interest to do so.

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Scope of Work/ Specifications:

The SRTA is seeking quotes for the Acquisition or Purchase of one (1) **Maintenance Support Equipment –Parts Washer**. Specifications are outlined below:

Voltage required – 230V 1Ph
85 Gallon Capacity
Stainless Steel Construction
Removable basket
Minimum – 28-inch Turntable
Minimum- 41-inch loading height
Automatic oil skimming system
Heated Solvent
Heat Timer Function

Delivery to:

Fall River Maintenance Facility
601 Brayton Avenue
Fall River, MA 02721

Submission Criteria:

Completed submissions should be submitted via email to chebert@srtabus.com or faxed to (508) 993-9196 and should include or denote the following:

- Subject Line (Email Line or Cover Letter)
 - SRTA Acquisition of Maintenance Support Equipment – Parts Washer
- Submittal Package
 - Uniform Bid Sheet (Attachment)
 - Standard Company Quotation Form

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Estimated Key Action Dates:

The dates in the following table are only estimates and are provided to illustrate the current expectations for the timing of actions related to this Project and the resultant Award:

Key Action	Estimated Date
Release	February 09, 2023
Submittal Package Due	February 23, 2023
Award	March 09, 2023

Additional Information:

In compliance with the procurement guidelines set forth by the Federal Transit Administration (FTA), any Vendor looking to conduct business with the Southeastern Regional Transit Authority (SRTA) are required to demonstrate responsiveness, responsibility, and must sign off on applicable Federal Clauses.

Note: The relevant Federal Clauses and responsibility determination information will be forwarded to the selected Vendor, however, this information is available upon request.

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