



Memorandum

TO: Prospective Proposers
CC:
FROM: Southeastern Regional Transit Authority (SRTA)
DATE: April 1, 2022
RE: Request for Proposals (RFP 22-02) for Transit Vehicle Tire Lease Services

Background:

The Southeastern Regional Transit Authority (SRTA) is responsible for public transit services in ten (10) communities within the Southeastern Massachusetts region, and is funded with Federal, State, and local subsidies, as well as fare box revenue. The SRTA was created pursuant to Commonwealth of Massachusetts General Laws, Chapter 161B, and thus is considered a political subdivision of the Commonwealth of Massachusetts. The SRTA is required to comply with the mandates of the Americans with Disabilities Act (ADA), as are the entities with which it contracts for transit.

The resultant contract is subject to financial assistance contracts between the SRTA and the U.S. Department of Transportation (DOT), Federal Transit Administration (FTA) and Massachusetts Department of Transportation (MassDOT). As such, all Contractors must comply with all applicable Equal Employment Opportunity laws and regulations.

The subsequent agreement is subject to any applicable guidelines for project administration issued by the Federal Transit Administration of the Department of Transportation of the U.S. Government and all other applicable laws, rules, and regulations. The SRTA reserves the right to reject any or all proposals, or any part of any proposal, that the SRTA deems it in its best interest to do so.

Scope of Work:

The SRTA is seeking proposals from qualified Proposers to provide **Transit Vehicle Tire Lease Services** regarding the public transit system within the defined service area of the Authority.

Additional information regarding the *Scope of Work* can be found in the solicitation document for this RFP.

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700 Pleasant St., Suite 530, New Bedford, MA 02740
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Intent to Respond:

Prospective Proposers can request the applicable RFP / Solicitation Document via email to procurement@srtabus.com (Subject Line: SR TA RFP 22-02: Transit Vehicle Tire Lease Services) beginning on the date of *RFP Release* and until the date and time of *RFP Submission Due*, as outlined in the *Estimated Key Action Dates*.

The body of the *Intent to Respond* email shall include the official name of the Proposer, the name of the preferred Contact Person, and the Contact Information (Phone and Email Address) for said Contact Person.

Estimated Key Action Dates:

The dates in the following table are provided to illustrate the current expectations for the timing of key actions related to this RFP and the resultant Contract:

Milestone	Date	Time
RFP Release	Monday, April 4, 2022	COB
Questions and Clarifications Submitted	Wednesday, April 13, 2022	2:00PM EST
Questions and Clarifications Responses	Wednesday, April 20, 2022	COB
RFP Response Due (Submittal Package)	Friday, May 6, 2022	2:00 PM EST
Interviews (If Needed – Remote)	Week of May 16 - 20	TBD
Notice of Award	Friday, May 27, 2022	COB

Note: All dates above are estimated and intended to serve as a guide and are subject to change. The term “COB” identifies Close of Business, which is defined as 4:00PM (EST) for this procurement.

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