



Southeastern Regional Transit Authority (SRTA) Advisory Board Meeting

Date: Thursday, December 15th, 2022

Location: Virtual Meeting via SRTA Cisco WebEx (2:00 PM)

Call in Number: 1-408-418-9388; Access Code: 2633 067 8761; Password 93498643

Purpose: SRTA Advisory Board Meeting

(1) Call to Order

The Advisory Board Chair called the meeting to order at 2:02 PM EST.

(2) Roll Call

Present:

City of New Bedford (Jennifer Clarke)	City of Fall River (Seth T. Aitken)
Town of Dartmouth (Cody Haddad)	Town of Fairhaven (Leon Correy)
Town of Somerset (Jacob Vaught)	Town of Westport (Richard Brewer)
Riders Representative (Dan Robillard)	

Absent:

Town of Acushnet	Town of Freetown
Town of Mattapoisett	Town of Swansea
ADA Representative	

Additional Attendees:

Erik Rousseau, SRTA	Arthur Frank, General Counsel (SRTA)
Kristen Sniezek, SRTA	John LeBert, SRTA
Shayne Trimbell, SRTA	Corey Hebert, SRTA
Maritza Aquino, SRTA	Michelle Tavares, SRTA
Lilia Cabral-Bernard, SRPEDD	Paul Foley (Town of Fairhaven)

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(3) Approval of Minutes

Motion: The motion was made (Riders Representative) and seconded (Town of Westport) to approve the minutes from the previous SR TA Advisory Board Meeting held on October 27th, 2022.

Discussion: N/A

Vote:

For: Town of Fairhaven, City of Fall River, City of New Bedford, Town of Somerset, Town of Westport, Riders Representative

Status: Motion Passes

(4) Citizen's Participation

No Citizen's Participation.

(5) Civil Rights Update

Title VI:

The SR TA's current Title VI Plan has been submitted and is under FTA review and awaiting concurrence.

Equal Employment Opportunity (EEO):

The EEO Plan for South Coast Transit Management (SCTM) has been submitted and is under FTA review and awaiting concurrence.

Disadvantaged Business Enterprise (DBE):

The SR TA's current DBE Goal Plan has been submitted and is under FTA review and awaiting concurrence.

The most recent semi-annual report was submitted on December 1st and is under FTA review. The next semi-annual report is due June 1st.

The SR TA's current DBE Program Plan received FTA concurrence in September 2017.

Environmental Justice:

Environmental justice is a requirement that the SR TA must engage the public whenever there is a major project or route change. The SR TA is constantly working to increase public participation, and if any public input is needed, it will be conveyed to the Board as part of this report.

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Public Hearings / Meetings:

There will be public engagement meetings held in late January/early February regarding the New Bedford Comprehensive Service Assessment.

(6) Old Business

Public Transportation Agency Safety Plan – BIL update

Mr. Rousseau introduced the Public Transportation Agency Safety Plan and provided some brief updates that were made to the plan. The plan now includes a safety committee that is made up of equal parts labor and management. The safety committee unanimously voted to approve the Public Transportation Agency Safety Plan.

Motion: The motion was made (Riders Representative) and seconded (Town of Westport) to accept the Public Transportation Agency Safety Plan for 2022.

Discussion: N/A

Vote:

For: Town of Dartmouth, Town of Fairhaven, City of Fall River, City of New Bedford, Town of Somerset, Town of Westport, Riders Representative

Status: Motion Passes

Highlights of ongoing studies

Mr. Trimbell presented the studies being done by the planning department at the SRTA:

Bus Stop Consolidation and Design Guidelines

- Comprehensive review of existing stops evaluating stop use and amenities
- Identify and recommend stops for consolidation
- Define stop types and appropriate improvements
- Provides a planning scale and capital program costs

Mr. Trimbell explained some of the challenges faced when making changes to bus stops in the local communities. One of which is accessibility with how much space is needed at a bus stop and how different towns/cities officially recognize bus stops in different ways. Rules regarding ADA compliance were also discussed in regards to bus stops.

(7) New Business

None.

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(8) Logistics for the Next Advisory Board Meeting

As indicated on the agenda, the next Advisory Board Meeting for the Southeastern Regional Transit Authority is on Thursday, February 16th, 2023, at 2:00 PM.

(9) Adjournment

The Advisory Board Chair called the meeting to adjourn at 2:47 PM EST.

DRAFT

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